

# STUDENT HOUSING TURNS CHECKLIST



MAINTENANCE MANAGER \_\_\_\_\_

SALES REPRESENTATIVE \_\_\_\_\_

PROPERTY MANAGER \_\_\_\_\_

SALES REPRESENTATIVE PHONE NUMBER \_\_\_\_\_

UNIT # \_\_\_\_\_ # BEDROOMS \_\_\_\_\_ # BATHROOMS \_\_\_\_\_

INSPECTION DATE \_\_\_\_\_ INSPECTED BY \_\_\_\_\_

	REPAIR	REPLACE	PART #	NOTES
<b>GENERAL MAINTENANCE</b>	Wall Patch			
	Primer			
	Paint Supplies			
	Masking Paper and Tapes			
	Caulking and Sealants			
	Smoke Alarms / CO Detectors			
	Batteries			
	Carpet Cleaner			
	Cleaning Chemicals & Supplies			
	Light Fixtures			
	Door and Wall Protection			
	Light Bulbs			
<b>BEDROOM</b>	Bypass Door / Bi-Fold Door			
	Door Stop / Hinges & Closers			
	Lockset			
	Closet / Drawer Knobs			
	Closet Rod / Rack			
	Switch / Wall / Phone / Cable Plates			
	Blinds			
	Window Screens			
	Light Fixtures			
	Flooring			
Cove Base / Base Trim				

**Additional Notes**

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		REPAIR	REPLACE	PART #	NOTES
<b>BATHROOM</b>	Door Push Plates				
	Switch / Wall Plates				
	Light Fixtures				
	Heat Lamp				
	Exhaust Fan				
	Medicine Cabinet				
	Faucet / Pop-Ups & Repair				
	Sink / Sink Repair				
	Supply Lines				
	Shower Door				
	Showerhead				
	Bathroom Accessories				
	Towel Bar & Brackets				
	Toilet				
	Toilet Seats				
	Toilet Repair				
	Cabinets & Drawers				
	Flooring				
Cove Base / Base Trim					
<b>KITCHEN</b>	Sink Basket / Strainer				
	Faucet / Handles / Aerators				
	Oven Repair				
	Supply Lines				
	Garbage Disposers				
	Cabinet Door Hinges				
	Cabinets & Drawers				
	Range Hoods & Repair				
	Oven Part Replacement				
	Refrigerants				
	Appliances				
	Flooring				